



Madhvani
FOUNDATION
Empowerment Through Education

Guidelines and Application Form

The Muljibhai Madhvani Foundation Scholarship Programme 2012 - 2013



1.0 BACKGROUND

The Muljibhai Madhvani Foundation is a Charitable Trust which was set up with the primary objective of promoting scientific and technical education for the betterment of the people of Uganda.

It is in pursuit of this objective that the Board of Trustees of the Foundation set up a Scholarship Committee and instituted a University scholarship programme starting in the 2003/4 academic year. The scholarship programme is aimed at benefiting Ugandans pursuing either undergraduate or post-graduate education at University level in Uganda.

2.0 ELIGIBLE DISCIPLINES

The Board of Trustees have identified the following disciplines for sponsorships: - Agriculture, Biology, Business Administration, Chemistry, Commerce, Engineering, Food Science & Technology, Information Technology, Law, Hotel Management, Pharmacy, Nursing, Architecture, Veterinary Medicine, Actuarial Science, Environmental Studies and Human Medicine.

The Board however, reserves the right to revise this list periodically, on the recommendation of the Scholarship Committee, to suit the relative importance of each of the disciplines in the wider strategic framework of national capacity building.

3.0 WHO IS ELIGIBLE TO APPLY?

- Undergraduate students (**Ugandan Nationals**), who have completed the first year of their studies at a Ugandan University; (*in any of the disciplines in 2.0 above*), are eligible to apply. Students with CGPA lower than 2.2 and/or having a retake in any subject in the First Year of study are not eligible to apply.
- Post graduate students (**Ugandan Nationals**), who have either been admitted and/or registered for post-graduate programmes at a Ugandan University. (*A first degree in the disciplines in 2.0 a must*).
- Students already on scholarships or sponsorships with other organizations are not eligible to apply. Also, the successful applicants who may be awarded scholarships or sponsorships by other organizations after the Muljibhai Madhvani Foundation scholarship award shall be discontinued.

4.0 SELECTION CRITERIA

- **Undergraduate applicants** proof of completion of the first year of study in a recognized university in Uganda. The higher one's CGPA, the better.
- **Post-graduate applicants** proof of admission to a postgraduate programme in a recognized University or Institution of Higher Learning in Uganda.
- Academic performance: the applicants' Cumulative Grade Point Average (CGPA) and/or class of degree as well as academic references shall be among the variables to be used in determining successful applicants.
- The applicant's age and character shall be considered.
- The financial status of the applicants themselves, their parents, families and/or spouses shall be scrutinized to assess their relative financial needs.

- ☉ The Board of Trustees has empowered the Scholarship Committee to use their discretion in considering the Applicants and identifying those suitable for sponsorship. The Committee may use additional parameters, such as gender, regional balance and disability, where candidates are equally qualified.
- ☉ Postgraduate Applicants with work experience in the relevant field of study will have advantage in award of Scholarship.
- ☉ The Foundation reserves the right to check and verify any information provided by the applicant.
- ☉ The Foundation reserves the right to reject any application.
- ☉ Any form of canvassing will lead to immediate disqualification.

5.0 WHAT DOES THE SCHOLARSHIP COVER?

- ☉ The scholarship covers tuition fees only from the second year to completion for undergraduate students; and for the entire programme of study for Post-graduate students from the time of application/award.

6.0 NATURE OF SCHOLARSHIP

- ☉ The scholarship shall be extended as a grant payable directly to the University/Institution on behalf of the beneficiaries.
- ☉ Renewal of funding shall be subject to receiving satisfactory progress reports from the beneficiaries Faculty/Institute/School.
- ☉ Retakes in more than one subject will result in the withdrawal of the Scholarship by the Trust. Upon completion of the studies, it is expected that the awardees will, for the benefit of future scholars, make voluntary donations/contributions to the Foundation.
- ☉ It may also be noted that the award of Scholarship is not a legally binding contract between the Foundation/Trustees and the Awardees and can not be challenged in any court of law. The Foundation/Trustees also reserve the right to withdraw the scholarship or stop payment of the tuition fees at any time at its own discretion without assigning any reason to the awardees.

7.0 APPLICATIONS

- ☉ The Committee shall invite applications through print and other media during May every year for students who wish to benefit from the scholarship programme beginning September/October of that year.
- ☉ Application forms can be bought for 2,000 Ushs. at the Madhvani Foundation offices on Plot No.96-98, Business Park, 5th Street, Industrial Area or downloaded for free from the foundation website www.madhvanifoundation.com
- ☉ All sections of the application forms must be carefully filled in, attached with relevant documentation and submitted along with a signed Model Release Form. Section F must be filled by the relevant officer and stamped.
- ☉ Completed application forms can either be delivered in person to Muljibhai Madhvani Foundation P. O. Box 33479, Plot No.96-98, Business Park 5th Street, Industrial Area, Kampala, Uganda
- ☉ Applicants, whose forms are not filled properly as required or Section E has not been filled in or have failed to attach the relevant supporting documents shall be rejected.

LAST DATE FOR SUBMISSION OF APPLICATION IS 31ST MAY 2012

NOTE: PLEASE RETAIN THE GUIDE AND SUBMIT ONLY THE APPLICATION FORM

PLEASE PASTE
RECENT
PHOTOGRAPH
**DO NOT
STAPLE**

**MULJIBHAI MADHVANI FOUNDATION
APPLICATION FORM FOR SCHOLARSHIP AWARD 2012-13**

- First fill the Table below, and then carefully read through the rest of the form before filling in Sections A – C as candidly as possible.
- You are advised to attach relevant photocopies to this form in support of all verifiable statements.
- Incomplete information will lead to rejection of the application.
- Applicants with CGPA lower than 2.2 are not eligible to apply.
- **LAST DATE FOR SUBMISSION OF COMPLETED APPLICATION FORM IS 31st MAY 2012**

Title of Program (e.g Bachelor of Medicine)	
Year and Semester / Term of study (as on 31st May 2012)	
University being attended / admitted	
Admission Number	
Name of sponsor	
Details of previous application made for Scholarship to the Madhvani Foundation - Year	

SECTION A: Applicant's Particulars

- Surname.....
 - First name
 - Middle name (if any).....
- Sex:
 - Nationality.....
- Date of birth
 - Age(in years as on 31.05.2012).
- Marital status.....
 - Number of children / Ages.....
- District of origin.....
 - County.....
 - Sub-County/Division.....
 - Parish/Ward.....
 - LC1/Village.....
- District of Residence
 - Postal address.....

- c) Physical address.....
- d) Phone contacts: i) Residence..... ii) Mobile.....
- e) If no. in 6 d) ii) above is not yours, indicate the owner's name.....
- f) E-mail address

For items 7 – 9 below, please indicate employment details about you (and your spouse where applicable).

	Details	Self	Spouse
7	Employer and contact		
8	Occupation / Job Title		
9	Gross Annual Income		

SECTION B: Family Background

For items 10 – 15 in the table below, please indicate the details about your parents.

	Particulars	Father	Mother
10	Name		
11	Status (Alive / Deceased) If deceased, give date of death with proof.		
12	District of origin		
13	Occupation/ Job Title Either now or previously		
14	Organization / Place of Work / Phone contact		
15	Gross Annual Income		

16. a) If deceased in No.11 (above), state name of guardian.....
- b) His/her phone contact.....
- c) His/her Relationship with you
- d) Guardian's occupation.....
- e) Guardian's Gross Annual Income.....

17. Give details about your brothers/sisters who are either 'out of' or 'still in' school in the table below. Attach an additional sheet if more than 4.

Name	Occupation Year in School / College/University	Name of Organization / School / College / University	Name Of Sponsor

SECTION C: Applicant's Education and Funding Levels

18. Please summarize the educational stages you went through (before applying to join the University for the current program) in the table below. Please note that Undergraduate applicants must have scored at least a Second Class Lower (CGPA 2.2) during the First Year of study and Post graduate students must hold a Bachelors degree in the relevant field of study. Please attach a hand written summary on the history of your sponsorship i.e. how was your fees paid and who paid it from PLE onwards.

Level	Name of School / College / University attended	Dates From To	Aggregate / Grade / CGPA / Class	Name of Sponsor / Relationship
PLE				
UCE				
UACE				
Diploma				
Bachelor's Degree				
Postgraduate Diploma				
Master's Degree				

19. State the Cumulative Grade Point Average (CGPA) mark obtained in the latest University examination available at your Faculty office **[Please attach an original statement of results from the office of the Dean/ Director of your Faculty/School/Institute (duly signed and stamped) in support of this].**

20. Funding applied for:

Item	Amount
Tuition fees per Semester / Quarter	
Tuition fees per Year / Annum	

21. Briefly outline your intended career path

.....

.....

.....

**SECTION D: Applicant's Work Experience Details
(FOR POST GRADUATE STUDENTS ONLY)**

22. Please summarize the details of work experience gained after qualifying the Undergraduate Course in the table below. Please note that experience in the field of undergraduate study would be an added advantage for award of scholarship

S. No.	Name and address of Organization worked for with Job Title	Dates		Total Emoluments	Reason for leaving Employment
		From	To		

SECTION E: To be filled in by all Applicants

Declaration: I hereby confirm and certify that the information I have filled in this form is correct.

Name..... Signature..... Date.....

SECTION F: To be filled by the Dean / Director of the School / Faculty / Institute

23. Please comment on the applicant's suitability for a scholarship award:

a) Academic Performance (please state the applicant's current CGPA)

.....
.....

b) Behaviour

.....
.....

c) Comment on sponsorship history of the applicant

.....
.....

Recommendation

.....
.....

Dean/Director's name in full _____

Signature _____ Date _____

Faculty Stamp/Seal

Note: Please enclose the following:

- i) Photocopies of all mark sheets
- ii) Two references (Original)
- iii) Paste Recent Colour Photograph on the space provided
- iv) Employers Certificate/No objection letter (If applicable)
- v) Copies of any other relevant documents
- vi) The signed Model Release Form

Please address your application to:

**THE SECRETARY,
MULJIBHAI MADHVANI FOUNDATION
C/o. EAST AFRICAN DISTRIBUTORS LIMITED
PLOT NO.96-98, BUSINESS PARK, 5TH STREET, INDUSTRIAL AREA
P.O. BOX 33479 KAMPALA, UGANDA, TEL: 0414 259 390 MOB: 0773 215 554**

**PLEASE NOTE THAT ANY FORM OF CANVASSING AND THE ABSENCE OF ANY OF THE ABOVE
REQUIRED ENCLOSURES WILL LEAD TO THE APPLICATION BEING REJECTED**

MODEL RELEASE FORM

If selected to be awarded a scholarship, I agree to model for Muljibhai Madhvani Foundation/Madhvani Group for any public relations purposes and/or commercial photography for the purpose of promoting their services at no cost. I permit Madhvani Group and its associate Companies/assignees/suppliers to use the said material either complete or in part, alone or in conjunction with any wordings, caption or drawing. Muljibhai Madhvani Foundation/Madhvani Group/their Associate Companies can use these photographs for purposes of out-door advertising or any other media or before any forum gathering for the promotion of its client's services.

Presentation

I also agree that any person authorised or acting on behalf of Muljibhai Madhvani Foundation/Madhvani Group/their Associate Companies may use the said materials or reproductions or adoptions of them for advertising with reasonable retouching alterations or editing. Muljibhai Madhvani Foundation/Madhvani Group/Their Associate Companies and its assignees/suppliers/client shall have unrestricted use of the said materials for a period of five years.

Exclusivity

I also agree that I will not model for any other competing organisation or firm for which any of the said material is used and/or contradicting any advertisements that Muljibhai Madhvani Foundation/Madhvani Group/their Associate Companies or its Client may have published. I also agree and promise that I will not prosecute or institute any proceeding or make claims or demands either against Muljibhai Madhvani Foundation/Madhvani Group/their Associate Companies or its assignees/supplier/client, or in respect of any uses by Muljibhai Madhvani Foundation/Madhvani Group/their Associate Companies or them of the said material whether or not my name is used or not with such material.

I have been explained and have clearly understood the details of this Release Form.

Signed:

APPLICANT

Name

P.O. Box Telephone

Email

Signature Date

Muljibhai Madhvani Foundation

c/o East African Distributors Limited, Plot No.96-98, Business Park,
5th Street, Industrial Area, P.O. Box 33479, Kampala, Uganda,
Tel.0414 259 390, Mob: 0773 215 554,
Email: admin@madhvanifoundation.com