

Career Center

Skills and Certifications Bank for Cover Letters

Your Skill or Certification	Where You Developed or Used the Skill	Sentence for Cover Letter
C++	Internship with Microsoft	The three year research experience developed my proficiency in C++ programming and MATLAB scripting.
Leadership skills	Student Organization at Duke	As President of the Biomedical Engineering society, I developed greater leadership and organizational skills through my experience planning an annual career conference featuring 80 alumni panelists and over three hundred attendees.
	Internship at RTI International	At RTI International, the success of my internship in Innovation and Commercialization depended on my ability to interact with a variety of professionals. To achieve these interactions I adapted my leadership skills and ability to communicate.
	Myers-Briggs Certification	Official certification as a Myers-Briggs facilitator has enabled me to enhance my leadership skills through presenting to professional associations, counseling in one-on-one settings and implementing workshops for higher education institutions.
	EIT Certification	While pursuing my BS in Biomedical Engineering I obtained my EIT certification which will enable me to continue on a path to becoming a professional engineer.



Skills and Certifications Bank for Cover Letters
